



# GHULAM AHMED COLLEGE OF EDUCATION

## NOTICE

24-03-2022

A Research Committee meeting will be held on 26th March, 2022 at 11am in the Conference Hall of the college. The agenda of the meeting will be as follows:

- 1 Qirat
- 2 Points arising out of previous meeting
- 3 Confirmation of the minutes of the previous meeting
- 4 Workshop to be organised on research methodology
- 5 Finalisation of Dissertation reports
- 6 Final Submission of Dissertation
- 7 Tentative schedule for Viva-Voce Examination
- 8 Any other point with the permission of the chair person
- 9 Vote of thanks

*Vibhor*

Chairperson,  
Research Committee Meet

**Advisor-cum-Director  
Ghulam Ahmed College of Education  
Road No. 3, Banjara Hills,  
Hyderabad - 34.**



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## GHULAM AHMED COLLEGE OF EDUCATION

(Established by Sultan Ul Uloom Education Society)  
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### RESEARCH COMMITTEE Details of the Meeting – [2021-2022]

Meeting Information			
<b>Objective:</b>	To discuss the research activities-research process and progress		
<b>Date:</b>	26-3-2022	<b>Location:</b>	Conference Hall
<b>Time:</b>	11:00AM	<b>Meeting Type:</b>	Official meeting
<b>Called By:</b>	Dr. Vibha Asthana	<b>Facilitator:</b>	Dr. Deevana Pauleen
<b>Timekeeper:</b>	Dr. Najma Sultana	<b>Note Taker:</b>	Dr. M. Raju
<b>Submitted by:</b>	Dr. Saroja	<b>Approved by:</b>	Committee members
<b>Attendees:</b>	Dr Vibha Asthana Dr Deevana Pauleen Dr .M. Raju Dr. Saroja Dr. Najma Sultana Ms.Srinidhi (Student Representative) Ms.Nazneen (Student Representative)		
Agenda Items		Presenter	Time Allotted
1	Qirat	Nazneen	2 min
2	Points arising out of previous meeting	Dr Deevana pauleen	5 min
3	Confirmation of the minutes of the previous meeting	Dr. Najma Sultana	5 min
4	A session to be organised regarding involvement of M.Ed students in research activities.	Dr Deevana pauleen	10min
5	Finalisation of Dissertation reports	Dr.M. Raju	10 min
6	Final Submission of Dissertation	Dr Deevana pauleen	10 min
7	Tentative schedule for Viva-Voce Examination	Dr. N. Saroja	10 min
8	Any other point with the permission of the chair person	Dr Deevana pauleen	5 min
9	Vote of thanks	Dr Vibha Asthana	3 min



*Vibha*  
Advisor-cum-Director  
Ghulam Ahmed College of Education  
Road No. 3, Banjara Hills,  
Hyderabad - 34.

<b>Discussion</b>	
1	The meeting commenced with the recitation of few verses from the Holy Quran.
2	A discussion on the points which arose out of previous meeting took place.
3	The minutes of the previous meeting were confirmed.
4	Orientation to be given for students of M.Ed to take up mini research projects as part of dissertation by Dr. Pauleen. She presented a tentative description of the format for the Research session. Number of attendees, duration of session etc discussed.
5	Members discussed the progress of dissertation works. As the data collection work was completed by all the students and they started data analysis process, it was decided to finalise each dissertation.
6	It was resolved to finalise the date for final submission of dissertations. Dr.M. Raju was given responsibility to finalise a date for dissertation submission after the consultation with all mentors.
7	It was decided to finalise the date for viva-voce examination. Dr. Saroja was made responsible to do the necessary arrangements for viva voce examination.
8	Members shared their views on the process of data collection and problems faced by students during data collection.
9	The meeting terminated with vote of thanks by Dr Vibha Asthana
<b>New Action Item</b>	
It was decided to conduct special classes on statistical techniques to be used by students depending on the objectives they framed and the kind of data they collected.	

  
**Advisor-cum-Director**  
**Ghulam Ahmed College of Education**  
**Road No. 3, Banjara Hills,**  
**Hyderabad - 34.**





## GHULAM AHMED COLLEGE OF EDUCATION

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### RESEARCH COMMITTEE

#### NOTICE

19.02.2021

A Meeting of the Research Committee will be held on 22/03/2021 at 11:00 AM in the Conference Hall. The following members are requested to attend the meeting.

1. Dr Vibha Asthana
2. Dr Najma Unnisa
3. Dr. Saroja
4. Mr Suresh Babu
5. Mr Raziuddin
6. Syed Faraz Abdul Karim
7. G. Madhavi

Agenda to be discussed

1. Qirat
2. Points arising out of previous meeting
3. Confirmation of the minutes of the previous meeting
4. Workshop to be organised on research methodology
5. Finalisation of Dissertation reports
6. Final Submission of Dissertation
7. Tentative schedule for Viva-Voce Examination
8. Any other point with the permission of the chair person
9. Vote of thanks

  
Principal

Principal

Ghulam Ahmed College of Education  
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### GHULAM AHMED COLLEGE OF EDUCATION RESEARCH COMMITTEE

Details of the Meeting – 2021-2022

Meeting Information			
<b>Objective:</b>	To discuss the research activities-research process and progress		
<b>Date:</b>	22/03/2021	<b>Location:</b>	Conference Hall
<b>Time:</b>	11:00AM	<b>Meeting Type:</b>	Official meeting
<b>Called By:</b>	Dr Vibha Asthana	<b>Facilitator:</b>	Dr Najma Unnisa
<b>Timekeeper:</b>	Mr Raziuddin	<b>Note Taker:</b>	Mr. N Suresh Babu
<b>Submitted by:</b>	Dr. Saroja	<b>Approved by:</b>	Committee members
<b>Attendees:</b>	Dr Vibha Asthana Dr Najma Unnisa Dr. Saroja Mr Suresh Babu Mr Raziuddin Syed Faraz Abdul Karim G. Madhavi		
Agenda Items		Presenter	Time Allotted
1	Qirat	Asra Fatima	2 min
2	Points arising out of previous meeting	Dr Najma Unnisa	5 min
3	Confirmation of the minutes of the previous meeting	Dr Najma Unnisa	5 min
4	Workshop to be organised on research methodology	Dr Najma Unnisa	10min
5	Finalisation of Dissertation reports	Dr Najma Unnisa	10 min
6	Final Submission of Dissertation	Dr Najma Unnisa	10 min
7	Tentative schedule for Viva-Voce Examination	Dr Najma Unnisa	10 min
8	Any other point with the permission of the chair person	Dr Najma Unnisa	5 min
9	Vote of thanks	Dr Vibha Asthana	3 min


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*[Handwritten signature]*  
Principal  
Ghulam Ahmed College of Education  
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<b>Discussion</b>	
1	The meeting commenced with the recitation of few verses from the Holy Quran.
2	A discussion on the points which arose out of previous meeting took place.
3	The minutes of the previous meeting were confirmed.
4	It was decided to organize three- day workshop on 'SPSS Software". Mr Suresh was given the responsibility to organise the workshop. He presented a tentative description of the format for the workshop, including number of attendees, number of computers required, arranging the SPSS software etc.
5	Members discussed the progress of dissertation works. As the data collection work was completed by all the students and they started data analysis process, it was decided to finalise each dissertation.
6	It was resolved to finalise the date for final submission of dissertations. Dr Najma Unnisa was given responsibility to finalise a date for dissertation submission after the consultation with all mentors.
7	It was decided to finalise the date for viva-voce examination. Dr. Saroja was made responsible to do the necessary arrangements for viva voce examination.
8	Members shared their views on the process of data collection and problems faced by students during data collection.
9	The meeting terminated with vote of thanks by Dr Vibha Asthana
<b>New Action Item</b>	
It was decided to conduct special classes on statistical techniques to be used by students depending on the objectives they framed and the kind of data they collected.	



  
Principal  
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### RESEARCH COMMITTEE

#### NOTICE

07/02/2020

A Meeting of the Research Committee will be held on 11/02/2019 at 11:00 AM in the Conference Hall. The following members are requested to attend the meeting.

1. Dr Vibha Asthana
2. Dr Najma Unnisa
3. Dr Deveena Pauleen
4. Dr. Saroja
5. Mr Raziuddin Ahmed
6. Ms. Sana Fatima
7. Husna

B

#### Agenda to be followed

1. Qirat
2. Points arising out of previous meeting
3. Confirmation of the minutes of the previous meeting
4. Workshop to be organised on research methodology
5. Finalisation of Dissertation reports
6. Final Submission of Dissertation
7. Tentative schedule for Viva-Voce Examination
8. Any other point with the permission of the chair person
9. Vote of thanks

Vast  
Principal

Principal

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AV



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### RESEARCH COMMITTEE Details of the Meeting –2019-2020

Meeting Information			
<b>Objective:</b>	To discuss the research activities-research process and progress		
<b>Date:</b>	11-2-2019	<b>Location:</b>	Conference Hall
<b>Time:</b>	11:00AM	<b>Meeting Type:</b>	Official meeting
<b>Called By:</b>	Dr Vibha Asthana	<b>Facilitator:</b>	Dr Najma Unnisa
<b>Timekeeper:</b>	Mr. Raziuddin Ahmed	<b>Note Taker:</b>	Mr. N Suresh Babu
<b>Submitted by:</b>	Dr. Saroja	<b>Approved by:</b>	Committee members
<b>Attendees:</b>	Dr Vibha Asthana Dr Najma Unnisa Mr. N Suresh Babu Mr. Raziuddin Ahmed Dr. Saroja E. Jayashree Neha Bushra		
Agenda Items		Presenter	Time Allotted
1	Qirat	Safoora	2 min
2	Points arising out of previous meeting	Dr Najma Unnisa	5 min
3	Confirmation of the minutes of the previous meeting	Dr Najma Unnisa	5 min
4	Workshop to be organised on research methodology	Dr Najma Unnisa	5min
5	Topics for monograph	Dr Najma Unnisa	10 min
6	Allotment of guides	Dr Najma Unnisa	10 min
7	Tentative schedule for monograph work	Dr Najma Unnisa	5 min
8	Presentation of research proposal, tool for collection of data, actual collection of data, analysis and report writing	Dr Najma Unnisa	10 min
9	Any other point with the permission of the chair person	Dr Najma Unnisa	5 min
10	Vote of thanks	Dr Vibha Asthana	3 min

  
Principal

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## Discussion

1	The meeting commenced with the recitation of few verses from the Holy Quran.
2	A discussion on the points which arose out of previous meeting took place.
3	The minutes of the previous meeting were confirmed.
4	It was decided to organize two- day workshop on 'Review of related Literature'. The date for the workshop was tentatively decided on 15& 16 March, 2019. Mr. N Suresh Babu was given the responsibility to organise the workshop. He presented a tentative description of the format for the workshop, including number of speakers, length of each lecture and type of sessions.
5	It was decided to finalize the topics of the monograph. The thrust area selected for monograph includes Secondary and Higher education.
6	It was resolved to allot guides to students in 1:3 ratio. Dr. Saroja was given responsibility to allot guides as per the ratio and help the guides to finalise the topics.
7	It was decided to prepare a tentative schedule for monograph submission. Dr. Saroja was made responsible to discuss the progress of all students and accordingly decide a date for submission of monograph.
8	It was discussed that the tentative schedule must include the last date for presentation of research proposal, tool for collection of data, actual collection of data, analysis and report writing. It was decided that after the allotment of guides, all the students must be thoroughly explained the procedure for preparing proposal and carry out the research.
9	Members discussed about some new research journals.
10	The meeting terminated with vote of thanks by Dr Vibha Asthana

## New Action Item

It was decided to help students identify best research journals for reference and for sending papers for publication. Mr. N Suresh Babu was made in-charge to take the students to library, aware them about the best journals like Edutrack, New Frontier in Education etc. and guide them to write a review for the articles they read.



Vibha  
Principal  
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## GHULAM AHMED COLLEGE OF EDUCATION

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### RESEARCH COMMITTEE

#### NOTICE

08/02/2019

A Meeting of the Research Committee will be held on 11/02/2019 at 11:00 AM in the Conference Hall. The following members are requested to attend the meeting.

1. Dr Vibha Asthana
2. Dr Najma Unnisa
3. Mr. N Suresh Babu
4. Mr. Raziuddin Ahmed
5. Dr. Saroja
6. E. Jayashree
7. Neha Bushra

Agenda to be discussed

1. Qirat
2. Points arising out of previous meeting
3. Confirmation of the minutes of the previous meeting
4. Workshop to be organised on research methodology
5. Topics for monograph
6. Allotment of guides
7. Tentative schedule for monograph work
8. Presentation of research proposal, tool for collection of data, actual collection of data, analysis and report writing
9. Any other point with the permission of the chair person
10. Vote of thanks

  
Principal

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## GHULAM AHMED COLLEGE OF EDUCATION

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### RESEARCH COMMITTEE Details of the Meeting –2019-2020

Meeting Information			
<b>Objective:</b>	To discuss the research activities-research process and progress		
<b>Date:</b>	11-2-2019	<b>Location:</b>	Conference Hall
<b>Time:</b>	11:00AM	<b>Meeting Type:</b>	Official meeting
<b>Called By:</b>	Dr Vibha Asthana	<b>Facilitator:</b>	Dr Najma Unnisa
<b>Timekeeper:</b>	Mr. Raziuddin Ahmed	<b>Note Taker:</b>	Mr. N Suresh Babu
<b>Submitted by:</b>	Dr. Saroja	<b>Approved by:</b>	Committee members
<b>Attendees:</b>	Dr Vibha Asthana Dr Najma Unnisa Mr. N Suresh Babu Mr. Raziuddin Ahmed Dr. Saroja E. Jayashree Neha Bushra		
Agenda Items		Presenter	Time Allotted
1	Qirat	Safoora	2 min
2	Points arising out of previous meeting	Dr Najma Unnisa	5 min
3	Confirmation of the minutes of the previous meeting	Dr Najma Unnisa	5 min
4	Workshop to be organised on research methodology	Dr Najma Unnisa	5min
5	Topics for monograph	Dr Najma Unnisa	10 min
6	Allotment of guides	Dr Najma Unnisa	10 min
7	Tentative schedule for monograph work	Dr Najma Unnisa	5 min
8	Presentation of research proposal, tool for collection of data, actual collection of data, analysis and report writing	Dr Najma Unnisa	10 min
9	Any other point with the permission of the chair person	Dr Najma Unnisa	5 min
10	Vote of thanks	Dr Vibha Asthana	3 min

*Vibha*

Principal

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HYDERABAD-500 034



<b>Discussion</b>	
<b>1</b>	The meeting commenced with the recitation of few verses from the Holy Quran.
<b>2</b>	A discussion on the points which arose out of previous meeting took place.
<b>3</b>	The minutes of the previous meeting were confirmed.
<b>4</b>	It was decided to organize two- day workshop on 'Review of related Literature'. The date for the workshop was tentatively decided on 15& 16 March, 2019. Mr. N Suresh Babu was given the responsibility to organise the workshop. He presented a tentative description of the format for the workshop, including number of speakers, length of each lecture and type of sessions.
<b>5</b>	It was decided to finalize the topics of the monograph. The thrust area selected for monograph includes Secondary and Higher education.
<b>6</b>	It was resolved to allot guides to students in 1:3 ratio. Dr. Saroja was given responsibility to allot guides as per the ratio and help the guides to finalise the topics.
<b>7</b>	It was decided to prepare a tentative schedule for monograph submission. Dr. Saroja was made responsible to discuss the progress of all students and accordingly decide a date for submission of monograph.
<b>8</b>	It was discussed that the tentative schedule must include the last date for presentation of research proposal, tool for collection of data, actual collection of data, analysis and report writing. It was decided that after the allotment of guides, all the students must be thoroughly explained the procedure for preparing proposal and carry out the research.
<b>9</b>	Members discussed about some new research journals.
<b>10</b>	The meeting terminated with vote of thanks by Dr Vibha Asthana
<b>New Action Item</b>	
It was decided to help students identify best research journals for reference and for sending papers for publication. Mr. N Suresh Babu was made in-charge to take the students to library, aware them about the best journals like Edutrack, New Frontier in Education etc. and guide them to write a review for the articles they read.	

Vibha

Principal

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## GHULAM AHMED COLLEGE OF EDUCATION

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### RESEARCH COMMITTEE

#### NOTICE

18/08/2018

A Meeting of the Research Committee will be held on 21/08/2018 at 11:00 AM in the Conference Hall. The following members are requested to attend the meeting.

1. Dr Vibha Asthana
2. Dr Najma Unnisa
3. Dr .Rajib Chakraborty
4. Ms. Syeda Sofia
5. Mrs. Parvez Fatima
6. Farhana Siddiqua
7. Rahmatunnisa Farheen(Student Representative)

The Agenda for discussion will be

1. Qirat
2. Points arising out of previous meeting
3. Confirmation of the minutes of the previous meeting
4. Workshop to be organised on research methodology
5. Finalisation of Dissertation reports
6. Final Submission of Dissertation
7. Tentative schedule for Viva-Voce Examination
8. Any other point with the permission of the chair person
9. Vote of thanks

*Vibha*

**Principal**

Principal

Ghulam Ahmed College of Education  
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## GHULAM AHMED COLLEGE OF EDUCATION

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### RESEARCH COMMITTEE

Details of the Meeting – (2018-2019)

Meeting Information			
<b>Objective:</b>	To discuss the research activities-research process and progress		
<b>Date:</b>	21/08/2018	<b>Location:</b>	Conference Hall
<b>Time:</b>	11:00AM	<b>Meeting Type:</b>	Official meeting
<b>Called By:</b>	Dr Vibha Asthana	<b>Facilitator:</b>	Dr Najma Unnisa
<b>Timekeeper:</b>	Ms. Syeda Sofia	<b>Note Taker:</b>	Dr .Rajib Chakrborty
<b>Submitted by:</b>	Dr. Saroja	<b>Approved by:</b>	Committee members
<b>Attendees:</b>	Dr Vibha Asthana Dr Najma Unnisa Dr .Rajib Chakrborty Ms. Syeda Sofia Mrs. Parvez Fatima Farhana Siddiqua Rahmatunnisa Farheen(Student Representative)		
Agenda Items		Presenter	Time Allotted
1	Qirat	Mrs. Parvez Fatima	2 min
2	Points arising out of previous meeting	Dr Najma Unnisa	5 min
3	Confirmation of the minutes of the previous meeting	Dr Najma Unnisa	5 min
4	Workshop to be organised on research methodology	Dr Najma Unnisa	10min
5	Finalisation of Dissertation reports	Dr Najma Unnisa	10 min
6	Final Submission of Dissertation	Dr Najma Unnisa	10 min
7	Tentative schedule for Viva-Voce Examination	Dr Najma Unnisa	10 min
8	Any other point with the permission of the chair person	Dr Najma Unnisa	5 min
9	Vote of thanks	Dr Vibha Asthana	3 min



*Vibha Asthana*  
Principal  
Ghulam Ahmed College of Education  
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<b>Discussion</b>	
1	The meeting commenced with the recitation of few verses from the Holy Quran.
2	A discussion on the points which arose out of previous meeting took place.
3	The minutes of the previous meeting were confirmed.
4	It was decided to conduct a seminar on 'Data analysis using statistical methods' The date for the lecture was tentatively decided as 28 & 29 August 2018 Dr Najma Unnisa was given the responsibility to invite the resource persons and do the necessary arrangements for the lecture.
5	Members discussed the progress of dissertation works. As the data collection work was completed by all the students and they started data analysis process, it was decided to finalise each dissertation.
6	It was resolved to finalise the date for final submission of dissertations. Dr. Najma Unnisa was given responsibility to finalise a date for dissertation submission after the consultation with all mentors.
7	It was decided to finalise the date for viva-voce examination. Ms. Syeda Sofia was made responsible to do the necessary arrangements for viva voce examination.
8	Members shared their views on the process of data collection and problems faced by students during data collection.
9	The meeting terminated with vote of thanks by Dr Vibha Asthana
<b>New Action Item</b>	
It was decided to conduct special classes on statistical techniques to be used by students depending on the objectives they framed and the kind of data they collected.	



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 Principal  
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## GHULAM AHMED COLLEGE OF EDUCATION

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### RESEARCH COMMITTEE

#### NOTICE

08/02/2017

A Meeting of the Research Committee will be held on 10-02-2017 at 11:00 AM in the Conference Hall. The following members are requested to attend the meeting.

1. Dr Vibha Asthana
2. Dr Saroja
3. Dr Najma Unnisa
4. Dr .T. Sumalini
5. Ms. Noor Askari
6. Haseebunnisa (Student Representative)
7. Atquia (Student Representative)

The Agenda for discussion will be

1. Qirat
2. Points arising out of previous meeting
3. Confirmation of the minutes of the previous meeting
4. Finalisation of topics and tools for dissertation and prepare a final list.
5. Issue of permission letters to students for field visit
6. Allotment of dates for field visit and data collection
7. Tentative schedule for dissertation submission
8. Any other point with the permission of the chair person
9. Vote of thanks

  
Principal

Principal  
Ghulam Ahmed College of Education,  
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## GHULAM AHMED COLLEGE OF EDUCATION

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### RESEARCH COMMITTEE Details of the Meeting – [2017-18]

Meeting Information			
<b>Objective:</b>	To discuss the research activities-research process and progress		
<b>Date:</b>	10-2-2017	<b>Location:</b>	Conference Hall
<b>Time:</b>	11:00AM	<b>Meeting Type:</b>	Official meeting
<b>Called By:</b>	Dr Vibha Asthana	<b>Facilitator:</b>	Dr Saroja
<b>Timekeeper:</b>	Ms. Noor Askari	<b>Note Taker:</b>	Dr .T. Sumalini
<b>Submitted by:</b>	Dr Najma Unnisa	<b>Approved by:</b>	Committee members
<b>Attendees:</b>	Dr Vibha Asthana Dr Saroja Dr Najma Unnisa Dr .T. Sumalini Ms. Noor Askari Haseebunnisa (Student Representative) Atquia (Student Representative)		
Agenda Items		Presenter	Time Allotted
1	Qirat	Ms. Noor Askari	2 min
2	Points arising out of previous meeting	Dr Saroja	5 min
3	Confirmation of the minutes of the previous meeting	Dr Saroja	5 min
4	Finalisation of topics and tools for dissertation and prepare a final list.	Dr Najma Unnisa	5min
5	Issue of permission letters to students for field visit	Dr Najma Unnisa	10 min
6	Allotment of dates for field visit and data collection	Dr Najma Unnisa	10 min
7	Tentative schedule for dissertation submission	Dr Najma Unnisa	5 min
8	Any other point with the permission of the chair person	Dr .P. Vijayalakshmi	5 min
9	Vote of thanks	Dr Vibha Asthana	3 min



V. b. Askari  
Principal  
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<b>Discussion</b>	
1	The meeting commenced with the recitation of few verses from the Holy Quran.
2	A discussion on the points which arose out of previous meeting took place.
3	The minutes of the previous meeting were confirmed.
4	It was decided to finalise the topics for dissertation for those students whose work is still pending. It was also decided to make sure that all students get ready with their tools before 15 <sup>th</sup> of February 2017. Dr .T. Sumalini was assigned the responsibility to prepare a final list of students with their topics of dissertation along with the name of the mentor. She was also handed over the task to help those students who could not finalise their tools. Ms. Noor Askari was assigned the duty to assist Dr .T. Sumalini in this work.
5	It was decided to issue permission letters to all those students who want to start their data collection process. Dr. Najma Unnisa was made responsible for this work.
6	Looking at the shortage of time, it was decided to allot dates for all students to go for field visit and collect data. It was the finalised that students can go to the field in the months of February and March.
7	It was resolved that dissertation must be submitted in the last week of July 2017. Dr Saroja was given the responsibility to inform the same to all students and their respective mentors.
8	Based on the quality of work done by the students, the need to start a magazine of its own by the institution is felt by the members and a discussion was held on this issue with the permission of the chairperson.
9	The meeting terminated with vote of thanks by Dr Vibha Asthana
<b>New Action Item</b>	
It was decided to make a collection of the tools prepared by old students in the form of a booklet to help new researchers benefit out of it.	

*Vibha Asthana*  
Principal

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